



Careful planning will enable you to truly enjoy every moment of your Wedding Day. Arrangements for a large formal wedding should ideally begin at least 8-12 months in advance; however, many beautiful weddings are put together in considerably less time. The important thing is to follow a timetable; read the articles in our Free Wedding Guide; and let your contracted suppliers help you. Share the planning duties with your fiancée, your families, and your attendants – much of the fun is doing it together!

**Six to Twelve Months**

- Decide budget; discuss sharing of expenses
- Decide type of wedding
  - Formal
  - Semi-formal
  - Informal
- Choose location of ceremony \_\_\_\_\_ Phone: \_\_\_\_\_
- Discuss alternative dates with clergy or officiator
- Arrange marriage preparation counseling \_\_\_\_\_ Phone: \_\_\_\_\_
- Decide size of wedding party, choose attendants
- Select gown style. Shop \_\_\_\_\_ Phone: \_\_\_\_\_
- Select veil style. Shop \_\_\_\_\_ Phone: \_\_\_\_\_
- Select attendant’s apparel. Shop \_\_\_\_\_ Phone: \_\_\_\_\_
- Choose reception facility \_\_\_\_\_ Phone: \_\_\_\_\_
- Select wedding consultant/coordinator \_\_\_\_\_ Phone: \_\_\_\_\_
- Select caterer/baker \_\_\_\_\_ Phone: \_\_\_\_\_
- Plan details of reception
- Select photographer \_\_\_\_\_ Time: \_\_\_\_\_
- Have engagement photos taken. Date \_\_\_\_\_ Phone: \_\_\_\_\_
- Select videographer \_\_\_\_\_ Phone: \_\_\_\_\_
- Select music for reception \_\_\_\_\_ Phone: \_\_\_\_\_
- Select florist \_\_\_\_\_ Phone: \_\_\_\_\_
- Compile families invitation list
  - Bride’s family
  - Grooms family
- Discuss gown colors and styles with mothers of bride and groom

**Four to Six Months**

- Select men’s formal wear; order \_\_\_\_\_ Phone: \_\_\_\_\_
- Select ceremony musicians and music \_\_\_\_\_ Phone: \_\_\_\_\_
- Make honeymoon plans. Travel agent \_\_\_\_\_ Phone: \_\_\_\_\_
- Decide on new living arrangement; buying, leasing, renting?
- Consult decorator about home décor \_\_\_\_\_ Phone: \_\_\_\_\_
- Register gift preferences with one or more bridal registries \_\_\_\_\_
- Order invitations, personal stationery, programs, napkins, etc.  
Stationer \_\_\_\_\_ Del. Date \_\_\_\_\_ Phone: \_\_\_\_\_
- Professionally prepare and print map to include with invitations
- Set aside hotel rooms for out-of-town guests. Hotel \_\_\_\_\_ Phone: \_\_\_\_\_
- Have physical examinations and update immunizations
- Buy wedding rings; order engraving
- Reserve limousine, carriage, trolley or coach transportation

### Two to Four Months

- Reserve rental items; candelabra, arches, canopy, linens, etc.
- Arrange rehearsal diner \_\_\_\_\_ Phone: \_\_\_\_\_
- Shop for trousseau and apparel for honeymoon; prenuptial parties
- Address wedding invitations; consider professional calligrapher
- Review florists arrangements, finalize order
- Buy attendants' gifts and your gifts for each other
- Experiment with hairstyles and makeup changes
- Buy bride's and attendants' shoes – send to dyer
- Order wedding and groom's cakes

### One to Two Months

- Mail invitations four to six weeks before wedding
- Call all your contracted services to confirm arrangements
- Final bridal fitting. Date \_\_\_\_\_ Phone: \_\_\_\_\_
- Confirm honeymoon trip reservations, begin packing
- Select reception decorations; balloons, candles, flowers, table favors
- Select ceremony accessories; unity candle, ring pillow, guestbook, etc.
- Select personal accessories; handbag, garter, engraved goblets, guest momentos
- Buy marriage license; have blood tests if needed.

### Two Weeks

- Schedule appointments for
  - Hair stylist \_\_\_\_\_ Phone: \_\_\_\_\_
  - Facial \_\_\_\_\_ Phone: \_\_\_\_\_
  - Manicure \_\_\_\_\_ Phone: \_\_\_\_\_
  - Massage \_\_\_\_\_ Phone: \_\_\_\_\_
- Invite wedding party and guests to rehearsal dinner
- Move your personal and mutual belongings to new home
- Review reception seating and order place cards from calligrapher
- Confirm out-of-town guests lodging with reserved hotels
- Confirm wedding party transportation and arrival times
- Record gifts as you receive them; write thank you notes
- Schedule caterer for gift opening party \_\_\_\_\_ Phone: \_\_\_\_\_
- Arrange for gown cleaning and bouquet preservation after wedding

### One to Two Weeks

- Pick up wedding rings, check engravings and sizes
- Final consultations
  - Florist
  - Musicians
  - Photographer
  - Videographer
- Give final guest count to reception facility and caterer
- Remind men to pick up formal wear and shoes. Check for fit
- Make a wedding day schedule and give everyone copies at rehearsal dinner
- Relax the day before; keep personal appointments; finish honeymoon packing
- Your planning is complete. Your day will be wonderful!

